



PRE-APPROVAL REQUEST (VIA FAX ON DEMAND)

This is for clients who currently have a Pre-approval from another Lender.

To Client: (Use this form as a Cover Letter in returning the required documents)

Send this info back to: 24/7 PREQUAL TEAM
Hotline #: 866-559-6636

Via FAX 866-548-6271
Via Email dennis.gamalinda@wellsfargo.com

I appreciate you taking the time to fill-out this request form. It will certainly help expedite the pre-approval process. I will be working on your application; however, there are some documents that I will need before I can complete the process. I have listed the items below.

Feel free to fax or e-mail the documents to us, whichever is most convenient for you. If you have any questions, please do not hesitate to call/email me with any questions.

1. Pre-approval letter from Lender or Mortgage Banker
(Must include DO/DU analysis to support pre-approval)
2. Complete 1003 (Residential Loan Application) & 1008 (Transmittal Summary)
3. Bank statements covering the past 2 months (to support cash to close)
4. Property address for the home you are interested in purchasing

SUBJECT PROPERTY: _____

5. Name & contact number of your Agent, if possible please include his/her fax number and e-mail address

NAME OF AGENT: _____

TEL. # _____

EMAIL: _____

This space is reserved for comments you wish to inform the 24/7 PREQUAL TEAM
